



5	<p><b><u>Urgent Business</u></b></p> <p>There were no items proposed for discussion under urgent business.</p>	
6	<p><b><u>Statutory Committees</u></b></p> <p>The Chairman reported on the meeting of the Pay Review Committee on 28<sup>th</sup> November 2017 which reviewed pay against objectives for staff.</p>	
7	<p><b><u>Minutes and Actions from Previous Governing Body Meeting</u></b></p> <p><b><u>Resolved:</u></b></p> <p>a) <b>That the minutes of the meeting of the Governing Body held on 28th November 2017, be confirmed and signed by the Chair as a correct record.</b></p> <p><b><u>Action Log and Matters Arising:</u></b></p> <p>Governors noted the action log and updates.</p> <p><u>Wensleydale Bus</u></p> <p><b>Q: Is there an update regarding the Wensleydale free school bus?</b></p> <p><b>A: No reply had been received following the letter sent to the Wensleydale School Headteacher and Chairman however, the proposal is going ahead which does not seem to be impacting the intake numbers for Risedale for the forthcoming academic year.</b></p>	<p><b>Chair/ Clerk</b></p>
8	<p><b><u>Date of the Next Meeting and Future Meeting Dates</u></b></p> <p>Governors acknowledged the dates identified for future meetings as:</p> <p>Tuesday 24<sup>th</sup> April 2018 at 5pm  Tuesday 22<sup>nd</sup> May 2018 at 5pm  Tuesday 17<sup>th</sup> July 2018 at 5pm</p>	
9	<p><b><u>Principal's Review</u></b></p> <p>The Principal presented his Review and highlighted the following key points:</p> <ul style="list-style-type: none"> <li>➤ Persistent absence has been challenged and absence figures are lowering.</li> <li>➤ Exclusions have reduced to just 10% of previous years' levels.</li> <li>➤ Student population has increased to 487, up from 427 students last year.</li> <li>➤ Forecasts indicate that the school needs to advertise a number of teaching positions to start in September.</li> <li>➤ Staffing issues in Geography and Science.</li> </ul> <p><b>Q: How confident are you that the school will attract the right staff, even with offering the recruitment allowance?</b></p> <p><b>A: There are always concerns attracting teachers to those subject areas where there are few teachers, but these are key subjects that require teachers who can drive these subjects forward so these areas will be focussed on. Adverts will be issued through the Times Educational Supplement (TES) with PE advertised locally on the NYCC job site.</b></p>	

**Q: In terms of recruitment, does the school have a robust safeguarding system in place?**

**A: Yes, through an anonymous sifting process, securing relevant ID during the interview process, obtaining the relevant completed forms, seeking references, medical and DBS clearance. Further, specific staff undergo Safer Recruitment e-training.**

The Principal presented the proposed School Staffing Structure which may require adapting. The external School Improvement Advisor will step down from the role in September.

Regarding 'SEF on a page', the Principal advised on effectiveness within the four key areas.

Recognising governors are new in role, further support needs to be provided to work up the skills for governors to enable them to increase challenge to senior leaders.

**Q: What support can be given to governors to work up the skills to enable them to increase challenge to senior leaders?**

**A: The link senior leader to work closely with link governors in order for link governors to fully understand and engage in the specific subject, curriculum area or aspect of the work of the school.**

Absence is set high at 96% which is 1% above the national average and currently stands at 94.4%.

The Vice Principal provided the Governing Body with an update on curriculum and data. As regards curriculum, James Yates presented the aims for the next year. Highlight points include:

- Raise the level of challenge across the curriculum and subject areas so that all students are being continually challenged to think deeply and beyond their comfort zone.
- Develop independence and resilience within all students
- Provide an effective learning journey across all 5 years.
- Maths and English have been through the changes with the curriculum so need to capitalise on that experience of mapping back on the curriculum to Key Stage 3 in order to understand the 'final point' in Year 11, and use this to help develop other subjects.
- Curriculum developed to provide timely interventions across all year groups and across all 5 years.
- Ensure quality of teaching is across all key stage groups.
- Be an inclusive school but provide a balance so there is minimal impact on other students.

Going forward, there is need to build the curriculum all the way back from KS3 to ensure students have all the knowledge and skills needed to sit the Pre Public Examinations at Christmas.

In terms of data, the Vice Principal advised Progress 8 is reviewed on professional judgement due to most subjects following the new specifications which do not have grade boundaries assigned to them. Mobility is a challenge that Risedale works effectively to address however, starters in year 11 have had a negative effect on the current Progress 8 score.

A review of all subjects is being undertaken to identify where the challenge needs to be. Also, there is a need to look back further to understand what is being taught in Key Stage 2 to reflect skills being taught in primary schools to avoid unnecessary repetition and determine whether Key Stage 2 data is lowering the actual ability of students coming into the school.

### **SEND, Disadvantaged and More Able**

Linking in with data for disadvantaged and SEN, the SENCo presented the Governing Body with the proposal to redeploy Teaching Assistants to support interventions for disadvantaged and SEN students, particularly those in Year 11. One intervention being the cross fertilising of maths skills which benefits students in transferring skills across subjects. All interventions must show at least double the rate of progress therefore regular review meetings will be undertaken to monitor the impact of those interventions. The outcomes of this will be reported to the next Governing Body meeting.

In terms of absence, absence of SEN students comes with some complex issues which are having an impact on absence data.

A number of Syrian refugees have started at Risedale this week and the school is working closely with all appropriate agencies to get those students settled in. Senior leaders reported how proud they were of how well the students have welcomed and accepted the students into school. The Principal reported that Risedale and local primary are looking at ways which the schools can work with the Syrian students.

**Q: In terms of where the Syrian students have come from, what they've seen and the high level of trauma they may have experienced, is the school working with any agencies, such as CAHMS, to understand any underlying mental health issues?**

**A: A number of staff are undergoing Social, Emotional, Mental Health training to help identify underlying issues and are working closely with all agencies in this regard.**

The Principal reported on the increase to the cadre of prefects and the recent appointment of a Head Prefect. The prefect role is being challenged to give prefects more responsibility around the school and to assist with support for both students and staff.

	<p><b>Health and Safety and Premises</b></p> <p>The Director of Facilities presented the Governing Body with an update on Health and Safety and Premises. Main points to note:</p> <ul style="list-style-type: none"> <li>➤ The Site Management Plan has been produced and shared with Hipswell Primary School, who will replicate the foundations of the plan to ensure secure movement around the site.</li> <li>➤ The Lockdown Procedure has been produced, there are no plans to practice the procedure at this present time. The Director of Facilities requested Governors approve the policy. Mr Jordan reported the MoD are reviewing procedures for dealing with incidents in the Garrison which may lead to a large scale exercise and involve schools as such, suggested the procedure is placed on hold following this review. The Governing Body agreed to place the procedure on hold.</li> <li>➤ Flooding on 24th January due to weather conditions culminated in 4500 litres of flood water in the plant room which has subsequently caused issues with the boilers and heaters within the school. This is due to a collapsed drain at the front of the school which is a serious problem and requires urgent attention. The local authority have been informed and work is underway to rectify the this and to resolve boiler and heating issues.</li> <li>➤ The phase three roofing programme to be funded through capital funds may have to be put on hold and the drainage issue dealt with as a priority.</li> <li>➤ A review is underway with regards the cleaning provision.</li> </ul> <p><b>Resolved:</b></p> <p><b>a) The Governing Body agreed to place the Lockdown Procedure on hold pending the outcome of the MoD review of incidents in the Garrison.</b></p>	<p><b>Dir. Of Facilities</b></p>
<p><b>10</b></p>	<p><b><u>External Reports</u></b></p> <p><b>Inspection Data Summary Report</b></p> <p>The Principal advised the Inspection Data Summary Report has been made available on the Governors’ Portal and gave an overview of the report.</p> <p><b>Resolved:</b></p> <p><b>a) Governors to review the report and discuss at the next Governing Body meeting.</b></p> <p><b>Careers Guidance and Access for Education and Training Providers</b></p> <p>The Principal advised on the lead on Careers who, for the past 18 months, has been working towards a Quality in Careers Award so much of the work identified within the guidance to start in September has already been put in place. Mr Glahome advised he has recently met with the Careers Lead and is due to meet again, along with the Vice Principal, in due course to discuss progressing this further.</p> <p><b>Resolved:</b></p>	<p><b>ALL</b></p>

	<b>b) Mr Glahome to meet with the Careers Lead and the Vice Principal to progress the Quality in Careers Award in line with the new Careers Guidance.</b>	<b>Mr Glahome</b>
<b>11</b>	<p><b><u>Policies</u></b></p> <p>The Clerk advised that at the September meeting Governors approved the Governors' Code of Practice. Also approved at that time was the Governors' Attendance Policy which referenced the National Governors' Association (NGA) Code of Conduct. Since that meeting the Governing Body have taken up membership with the NGA and as such, the Clerk proposed the Governing Body adopt the NGA Code of Conduct as best practice going forward and remove it from the Attendance Policy.</p> <p><b><u>Resolved:</u></b></p> <p><b>a) Governors' approved the adoption of the NGA Code of Practice and each signed the policy accordingly.</b></p> <p><b>b) NGA Code of Conduct and Governors' Attendance Policy to be published on the school website.</b></p>	<b>Clerk</b>
<b>12</b>	<p><b><u>Feedback from Governor Visits</u></b></p> <p>A number of meetings have been held with Link Governors and their senior lead link since the previous meeting. There were no monitoring visits to report.</p>	
<b>13</b>	<p><b><u>Governing Body Skills Audit Outcome and Training Update</u></b></p> <p>The Assistant Principal presented the report to the Governing Body and referred to the recommendations within.</p> <p><b><u>Resolved:</u></b></p> <p><b>a) Governors to consider the highlighted points within Table B and provide comment to the Clerk.</b></p> <p><b>b) Governors to consider the training identified and inform the Clerk of availability to attend the courses.</b></p> <p><b>c) Governors to consider establishing a core governor group to progress work as identified within the report in preparation for an Ofsted visit.</b></p> <p><b>d) The Assistant Principal to organise a visit by Mr Hunter and the Chair to undertake a walkthrough.</b></p> <p><b>e) A review of safeguarding training with the SENCo, Clerk and Mr Gardiner was undertaken where the list of safeguarding courses was scrutinised to cover potential gaps in staff training, following which a comprehensive list of training was identified for all staff to complete. Governors reviewed and approved the list of identified mandatory reading and training for staff and undertook to complete the training accordingly.</b></p> <p><b>f) Governors to present to the Clerk certificates for completion of e-courses, to be held on file.</b></p> <p><b>g) As regards succession planning for the co-opted Governor vacancy, the Governing Body were satisfied that the current cadre of Governors have sufficient skills and knowledge across the six categories</b></p>	<p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>ALL</b></p> <p><b>Asst. Principal</b></p> <p><b>ALL</b></p> <p><b>ALL/Clerk</b></p>

	<p><b>therefore it would be unnecessary to identify a co-opted purely for a specific skill when an appointed person would serve to strengthen the key skills further.</b></p> <p><b>h) The Governing Body approved the Chair to approach the Padre of the Garrison to seek interest in joining the Governing Body.</b></p> <p>The Chair, on behalf of the Governing Body, gave thanks to the Principal and all the staff of Risedale for all their hard work and determination in driving the school forward.</p>	<b>Chair</b>
<b>14</b>	<p><b><u>Benchmarking Data 2017/18</u></b></p> <p>The Bursar, presented the Governing Body with the North Yorkshire Schools Benchmarking Data 2017/18 which compares data from 3 schools in the area who have similar pupil numbers. Main points to note:</p> <ul style="list-style-type: none"> <li>➤ The FTE for Risedale is the lowest of the 3 schools but is up slightly on figures reported last year.</li> <li>➤ The school continues to be the highest in the range for average salary.</li> <li>➤ There are variances within the Non-Teaching Staff Graphs due to how the school categorises the Director of Facilities and Librarian, which differs from other schools.</li> <li>➤ Other Teaching Support Staff Hours look higher than other schools however, the overall Teaching Support Hours are very similar to other schools.</li> <li>➤ Supply costs will reduce with the appointment of a Cover Supervisor.</li> <li>➤ ICT learning resources are monitored and only essential licenses are being renewed.</li> <li>➤ Sickness data is similar to other schools.</li> <li>➤ All three schools are forecasting an in year deficit.</li> </ul> <p>The Governing Body noted the report.</p>	
<b>15</b>	<p><b><u>Schools Financial Value Standard (SFVS)</u></b></p> <p>The Bursar advised Cllr Les and Mr Glahome attended school to review the SFVS. The main changes to note were references to the Federation and Northallerton School which have all been removed from the SFVS.</p> <p>Cllr Les and Mr Glahome undertook the skills matrix and scored highly within the financial and accountability category so are fully competent in this area and within the Governing Body.</p> <p><b><u>Resolved:</u></b></p> <p><b>a) The Governing Body approved the SFVS.</b></p> <p><b>b) Chair of Governors to sign the SFVS to be sent off to Veritau.</b></p>	<b>Chair</b>
<b>16</b>	<p><b><u>Budget Monitoring</u></b></p> <p>The Bursar reported on the variances within the revised budget Income and Expenditure.</p>	

	<ul style="list-style-type: none"> <li>➤ There are six adverts going out for teaching staff and are budgeted for.</li> <li>➤ The funding figures for 2018/19 will be released next week. No school will lose and the gains will be between 0.5% and 3%.</li> <li>➤ Census forecasted for 130 students but anticipating more.</li> <li>➤ The cumulative surplus is now anticipated to happen in 2020/21 but depending on the new funding this may happen in 2019/20.</li> </ul> <p><b>Q: What impact will the review of ICT infrastructure have on the budget?</b>  <b>A: It is not known at present as the review of ICT infrastructure is in the early stages.</b></p> <p><b>Q: Are there sufficient funds in the budget to cover the 6 new staff?</b>  <b>A: Yes, there are funds in the budget to cover all the posts.</b></p> <p><b>Q: Why has the catering income forecast been reduced?</b>  <b>A: This is due to savings being met following catering coming in-house.</b></p>	
17	<p><b><u>Other Matters not on the Agenda</u></b></p> <p>There were no other matters to report.</p>	

Meeting concluded at 7:35pm